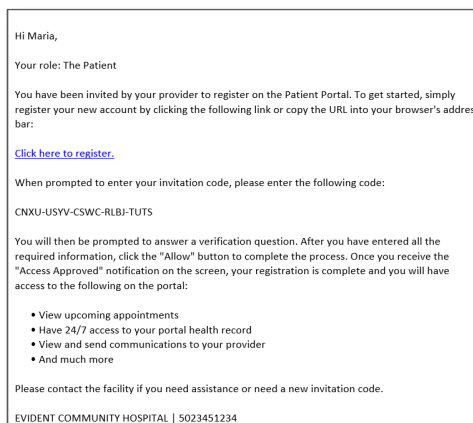


A Patient's Guide: Adding Additional Family Members to a MyCareCorner Registered Account

Additional family members (spouse, children, and/or parents) can be added to a registered MyCareCorner account once a healthcare provider (hospital or clinic) provides the family member with [an email](#) or a [printed copy](#) of the registration invitation for MyCareCorner.

Using the Email Invitation

1. To add the family member to your registered MyCareCorner account, you need an invitation from the healthcare provider. Once you receive the registration invitation for MyCareCorner, click the link in the email.



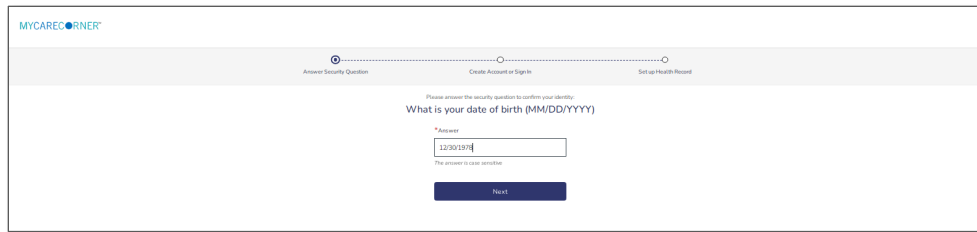
Email Invitation

2. The MyCareCorner page is launched. Click **Continue**.

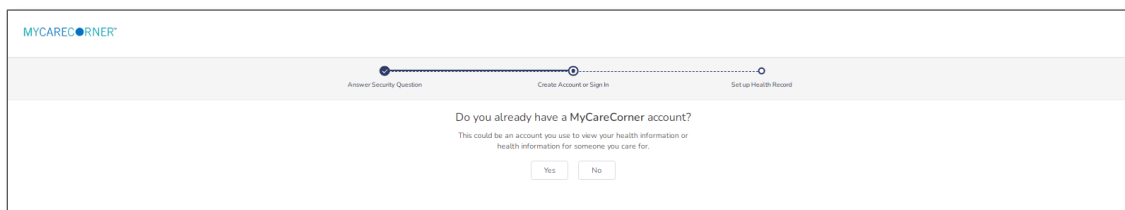


Adding Family Members to Your MyCareCorner Account

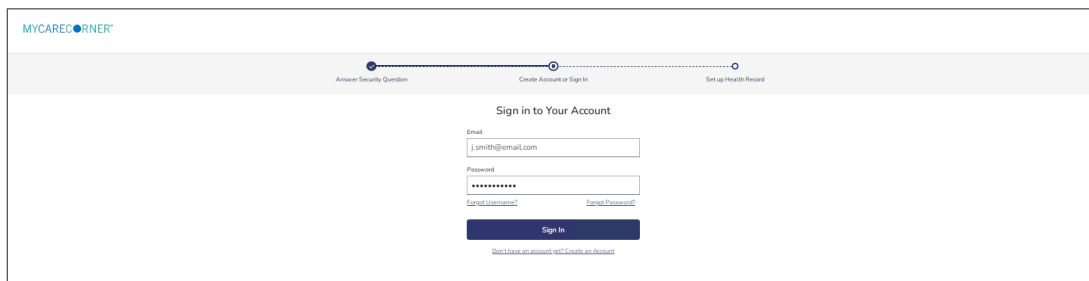
3. To confirm the identity of your family member, enter the family member's date of birth and click **Next**.



4. A question is displayed: ***Do you already have a MyCareCorner account?*** Select **Yes**.



5. The Sign in box is displayed. Enter the registered account member's Email and Password and click **Sign In**.



6. An "invitation to access" page is displayed with the name of the person's health record that you are accessing.



Adding Family Members to Your MyCareCorner Account

- At this point, you do not want to put the family member's health information into your health record, so we need to create a new record for the family member. Click **Create New Record**. (If you select your record, the system recognizes that the names are not the same and will present a confirmation message. If so, click **Cancel** to go back.)
- On the Create Health Record screen, enter the First Name, Last Name, Relationship to You, Country, Zip Code, Sex, and Date of Birth of the family member's record you are adding. Click **Next**.



The screenshot shows a mobile app screen titled "Create Health Record". At the top right, there is a red asterisk and the text "mandatory field". Below the title, there is a "Profile image" section with a "Choose File" button and the text "No file chosen". The form contains several fields, each with a red asterisk indicating it is mandatory: "First Name" (text input with "Hudson"), "Last Name" (text input with "Jefferson"), "Relationship to You" (dropdown menu with "Son" selected), "Country/Region" (dropdown menu with "United States" selected), "Postal Code/Zip Code" (text input with a cursor), "Sex" (radio buttons for "Female", "Male", and "I'd rather not say"), and "Date of Birth" (text input with "MM/DD/YYYY" and a calendar icon). At the bottom, there is a "Next" button and a "Back" link with a left arrow.

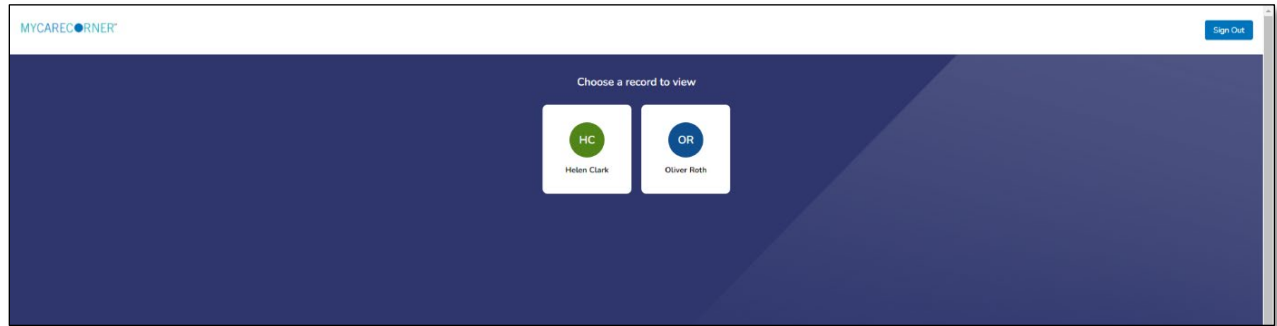
- The authorization screen is displayed. Select **Authorize**.



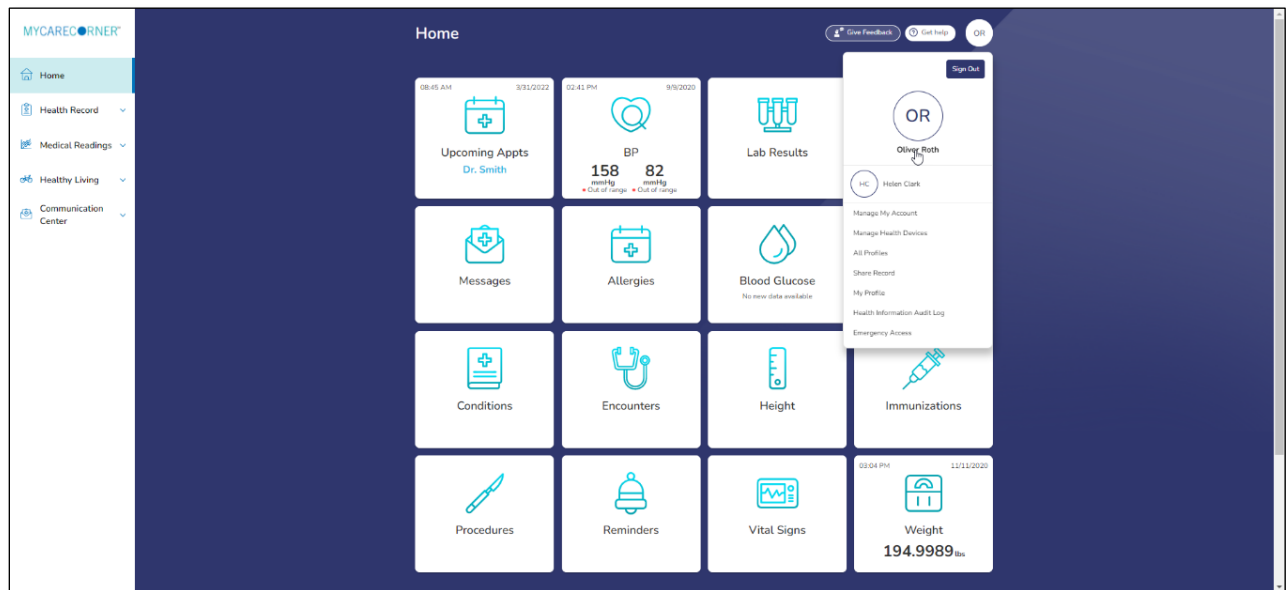
The screenshot shows a mobile app screen titled "Patient Connect wants to access Hudson Jefferson's health information to:". Below the title, there are two options: "View health info" (with an eye icon) and "Add or change health info" (with a pencil icon). Below these options, there is a section titled "Access 88 types of health information" with a right arrow and the text "View what health information the app will access". At the bottom, there are two buttons: "Back" and "Authorize". Below the buttons, there are links for "Privacy Policy" and "Terms of Use".

Adding Family Members to Your MyCareCorner Account

10. The Access Approved screen is displayed. Click **Home**. Now, both records are displayed. Select the record that you'd like to view.



11. Once in a health record, you can switch the view to other records linked to your account. Click the circle with your initials on it (in the upper-right corner of the screen). Other records that you have linked are displayed. Click a name to switch the view.



Using the Printed Invitation

1. To add the family member to your registered MyCareCorner account, open your web browser, type the URL from the printed invitation into the address bar, and press **<Enter>**.

Centriq Mercy Complex (A51P)

Patient Name: S. John
Date: 03/15/2022
Patient Portal Registration Process

During your recent visit, you were invited to register with the Patient Portal. To get started, simply register your new account by entering the following URL into your browser's address bar:

<https://login.mycarecorner.net/transferwelcome.aspx?packageid=WTMT-ASHB-FWFD-JECB-ICOO>

When prompted to enter your invitation code, please enter the following code:

WTMT-ASHB-FWFD-JECB-ICOO

You will then be prompted to answer a verification question.

After you have entered all the required information, click the "Allow" button to complete the process. Once you receive the "Access Approved" notification on the screen, your registration is complete and you will have access to view your portal health record.
Note - Invitation code will expire in 30 days.

Printed Invitation

2. The MyCareCorner page is displayed. Click **Continue**.



3. The Identity Code screen is displayed. The identity code should auto-fill into the fields. If not, enter the code from your printed instructions and click **Next**.

MYCARECORNER

Enter the identity code shared with you by MyCareCorner

Identity Code

BCBH	WBCB	MFNQ	OLHT	TUPD
------	------	------	------	------

Note: If you copy and paste the entire code into the first field, it will automatically fill in the other fields.

Next

4. The confirm identity screen is displayed and the remaining steps are the same as having an email invitation. Follow steps 3-11 in the [Using the Email Invitation](#) section.